



## SENIOR CITIZENS ADVISORY BOARD MINUTES

July 20, 2010

**Chair Goff** called the meeting to order at 8:30a.m.

**ROLL CALL** – Members of the Board present: Chair – Bill Goff, Vice Chair – Barbara Luzaich, Dorothy Carmichael, Loretta Groulx, Elisa Geraldini and Arland Sponsler. Absent: Ken Kreisel. Treasurer: Karen Hornung. Staff present: Wendy Mines and Mary Tessier. Transcriber: Wendy Mines.

**APPROVAL OF MINUTES** – MSC Sponsler/Luzaich approved the Minutes of the June 15, 2010 Meeting. Passed unanimously.

A. **TREASURER'S REPORT** – Written report was acknowledged as received in the Agenda and will be filed for audit. The Treasurer reported that the expenses for the month included a freezer for the coffee bar. In order to simplify the accounting process, the Treasurer will close the account with US Bank and consolidate the Trust Fund Account with the Trust Fund money held in the City account.

B. **SUGGESTION BOX:**

1. Request for an additional Zumba evening class. Staff explained that the evening Zumba class is the first Senior Center class that is not within Senior Center hours. The fee scale for instructors needs to be modified to recover overhead costs for the use of the facility. Before the Senior Center promotes an additional evening class, the fee for after-hour Senior Center recreation classes needs to be developed and included in the Master Fee Schedule.

C. **UNFINISHED BUSINESS:**

D. **COMMUNICATIONS** – All communications not included in these minutes are posted on the bulletin board with this month's agenda:

E. **STAFF REPORTS:**

1. Senior Center Participation – Board Members noted a sharp increase in participation due to increase in the lunch and sports programs. Report was acknowledged as received in the agenda.
2. **Mary Tessier** – May Recreation Items Report was reviewed and acknowledged as received in the agenda.

3. **Susan McCaman** – May Outreach Report was reviewed and acknowledged as received in the agenda.
4. **Gloria Deeter** – May Nutrition report was reviewed and acknowledged as received in the agenda.
5. **Mary Tessier** – May Class Participation Report was reviewed and acknowledged as received in the agenda.

**F. COMMITTEE REPORTS:**

1. Program Committee Minutes
  - a. Minutes of the June 14, 2010 meeting – acknowledged as received in the agenda.
  - b. Minutes of the July 12, 2010 meeting **MSC Sponsler/Luzaich recommendation to host weekly Pedro tournaments and that the fee be raised \$ .25. Passed unanimously. MSC Sponsler/Geraldi to purchase 12 new 36” card tables and 10 new 30” card tables and a table cart. Total cost \$4,811.00. Passed unanimously. MSC Sponsler/Luzaich to have a presentation on the role of the pharmacist. Passed unanimously.**

- G. NEW BUSINESS:** Dorothy Carmichael asked for an overview of the San Bruno budget cuts for the next fiscal year. Staff explained how the cuts will affect the Senior Center.

- H. PUBLIC DISCUSSION:** None

- I. ADJOURNMENT – With no other business to be conducted, Chair Goff adjourned meeting at 9:35a.m.**

Respectfully Submitted,

Mary Tessier  
Senior Citizens Advisory Board  
Ex officio